

BID BULLETIN NO. 1
For LBP-HOBAC-ORA-GS-20180828-01

PROJECT : **Supply, Delivery and Installation of Fifty (50) Units Thermal Card Printer with Three (3) Years Hardware and Software Warranty plus Two (2) Years Software Maintenance at LANDBANK Branches/Offices (Subject to Ordering Agreement)**


IMPLEMENTOR : **Procurement Department**

DATE : **September 20, 2018**

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- The Bidding Fee for the Bidding Documents is Two Thousand Four Hundred Pesos (P2,400.00) only.
- The Terms of Reference (Annex A), ITB Clause 20.3 of the Bid Data Sheet, Section VII (Specifications) and Checklist of the Bidding Documents (Item 6) have been revised. Please see attached revised Annexes A-1 to A-2 and the specified sections of the Bidding Documents.


ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

A complete set of Bidding Documents may be acquired by interested Bidders starting on _____ from the address below and upon payment of Bidding Documents Fee for the Bidding Documents, pursuant to the latest guidelines issued by the GPPB, in the amount of **Two Thousand Four Hundred Pesos Only (P2,400.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of LANDBANK (www.landbank.com), provided that Bidders shall pay the corresponding Bidding Documents Fee not later than the submission of their bids.

5. The LANDBANK will hold a Pre-Bid Conference on _____, at the Bidding Room, 25th Floor, LANDBANK Plaza Building, 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila. Only those bidders which have purchased the Bidding Documents shall be allowed to request for clarification on any part of the Bidding Documents or for an interpretation, at least three (3) calendar days after the pre-bid conference.

Bidders are prohibited from recording (audio and video) the proceedings of the pre-bid conference.

6. Bids must be dropped at the designated Bid Box located at the LANDBANK Procurement Department PROPERLY SEALED, MARKED AND TIMESTAMPED, on or before the 11:00 A.M. deadline on _____. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on _____ at the Bidding Room, 25th Floor, LANDBANK Plaza Building, 1598 M.H. Del Pilar corner Dr. J. Quintos Sts., Malate, Manila. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the aforesaid address. Late bids shall not be accepted.

7. LANDBANK reserves the right to (a) reject any and all bids at any time prior to contract award; (b) waive any minor formal requirements in the Bidding Documents; (c) accept such bids it may consider to be advantageous and beneficial to the Bank; and (d) annul the bidding process, without thereby incurring any liability to the affected bidder or bidders.

	<p>that of the next lowest complying bidder or that of the new winning bidder in case of re-bidding plus necessary expenses incurred by the Obligee in the re-bidding which liability shall in no case exceed the amount of the bond"; or</p> <p>(b) "That the amount of liability of the Surety under this bond is limited to the actual loss or damage sustained and duly proven by the Obligee."</p> <p>6. If in the form of Bid Securing Declaration, the attached form (Form No. 8) must be used.</p>
18.2	The bid security shall be valid until one hundred twenty (120) calendar days from date of opening of bids. The LANDBANK, should it become necessary, may request the bidders to extend the validity period of the bid security.
20.3	Each Bidder shall submit two (2) sets of the Technical Component (First Envelope) and Financial Component (Second Envelope) of its bid labeled as "Original Copy 1" and "Original Copy 2".
21	<p>The address for submission of bids is:</p> <p>Procurement Department Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila</p> <p>The deadline for submission of bids is 11:00 A.M., _____.</p>
24.1	<p>The place of bid opening is:</p> <p>Procurement Department Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila</p> <p>The date and time of bid opening is 11:00 A.M., _____.</p>
24.2	No further instructions.
27.1	No further instructions.
28.3	The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.
28.3(b)	Bid modification is not allowed.

Section VII. Specifications

Bidders must state in the Statement of Compliance column below either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the goods and/or services offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.

Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, etc., as appropriate.

A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.

A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).

Item	Specifications	Statement of Compliance <i>(Please state in this column either "Comply" or "Not comply")</i>
Supply, Delivery and Installation of Fifty (50) Units Thermal Card Printer with Three (3) Years Hardware and Software Warranty Plus Two (2) Years Software Maintenance at LANDBANK Branches/Offices	Revised Terms of Reference per Annexes A-1 and A-2	

Other requirements:

The following documents must be submitted and included in the eligibility/technical envelope:

- a) Brochure or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.
- b) List of company-owned or accredited service centers in Metro Manila, Cebu and Davao (accredited technicians only are not acceptable) with complete addresses, contact persons and numbers.
- c) List of bidder's or its Principal's consumables depot and service centers in Metro Manila, Cebu and Davao with their respective addresses, contact persons and contact numbers.

- d) List of parts center/depot in Metro Manila, Cebu and Davao with complete addresses, contact persons and numbers.

- e) Names of trained technicians in Metro Manila, Cebu and Davao service centers with their resumes (at least 2 for each)

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative/Signatory

Position

**Checklist of Bidding Documents
for Procurement of Goods and Services**

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following:

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (*Please use Form No. 8*)
2. Duly notarized Omnibus Sworn Statement (*Please use Form No. 7*)
3. Eligibility requirements

- **Legal Document**

3.a PhilGEPS Certificate of Registration (Platinum Membership). All documents enumerated in its Annex A must be updated; or

3.b Class "A" eligibility documents as follows:

- Registration Certificate from SEC, Department of Trade and Industry (DTI) for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

3.c Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). The duly signed form shall still be submitted even if the bidder has no on-going contract.

3.d Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all

information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).

- 3.e The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.f The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.g Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- 3.h Brochure or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.;
- 3.i. List of company-owned or accredited service centers in Metro Manila, Cebu and Davao (accredited technicians only are not acceptable) with complete addresses, contact persons and numbers.
- 3.j. List of bidder's or its Principal's consumables depot and service centers in Metro Manila, Cebu and Davao with their respective addresses, contact persons and contact numbers.
- 3.k List of parts center/depot in Metro Manila, Cebu and Davao with complete addresses, contact persons and numbers.
- 3.l Names of trained technicians in Metro Manila, Cebu and Davao service centers with their resumes (at least 2 for each)
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative/signatory.
- 6. Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative/signatory.**
7. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder):

7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for last two (2) Quarters;

7.b Income Tax Return for 2017

The Financial Component (Second Envelope) shall contain the following:

1. Duly filled out Bid Form signed by the bidder's authorized representative/signatory (*Please use Form No.1*)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative/signatory (*Please use Form No.2*)

LAND BANK OF THE PHILIPPINES

Thermal Card Printer with Card Personalization Software for Branches

CONDITIONS TESTED	Specification Requirements	EXPECTED RESULT	REMARKS
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I. Thermal Printing

• Modular and Upgradable		will allow	
• Two (2) Monochrome Ribbon (white) both with at least 1,000 prints		available	
• Print Area		Full card size	
• Printing Capacity		7 seconds/card	
• Printing Method			
• Resin Thermal Transfer		available	
• One Sided		available	
• Magnetic Stripe Encoding	Modular / Must be upgradable	must be upgradable	
• HICO		will allow	
• Track 1, 2 and 3		will allow	
• Data Verification		will allow	
• Chip Encoding	Modular / Optional		
• Contact		will allow	
• Contactless		will allow	
• Smart Card		will allow	
• Data Verification		will allow	
• EMV (Euro/Mastercard/Visa)		compliant	

II. Personalization Software/Programming

• Personalization Software			
• Perpetual License Software in a single pass with the ff functionalities		available	
✓ software that will enable definition of different card design for different card products		available	
- ATM (Proprietary)			
-Cash Card			
- Sikat Saka			
-Premium			
-Visa			
▪ Capable for single/batch printing of appropriate data information requirement of LBP (i.e. acct name, acct no., card no.)		available	
✓ User Management (See Annex A)			
▪ Facility to create and maintain users			
▪ Role-based user access		available	
▪ Allows creation of roles			
▪ Facility to change password by the user and reset password by the administrator with audit trail			
✓ Reportorial Requirements			
▪ User Activity Report		available	
▪ No. of Printed/Rejected Cards			
• Create Patch File for every new card design layout/requirement		available	

III. Security and Access Controls


• Application System			
• User ID			
• 4-16 alphanumeric (alpha, numeric or combination of both characters)		will allow	
• case-sensitive		will allow	
• Password			
• PCIDSS Compliant (minimum of 7 alpha and numeric characters)		will allow	
• case-sensitive		will allow	
• different from User ID		will allow	
• masked		will allow	
• Password File/Database			
• encrypted, in addition to the above mentioned security requirements		will allow	
• Password Expiry			
• maximum of 90 days or as the need arises		will allow	
• Password Re-use/History			
• minimum of last previous password used		will allow	
• Automatic Lock/Suspend/Revoked			
• maximum of 3 consecutive unsuccessful attempts		will allow	
• Change Password			
• every after ninety (90) days or as the need arises		will allow	
• user-triggered		will allow	
• Force Change Password			
• upon initial log-in after creation of account/ resetting of password except for user-nominated password		will allow	
• User Management			
• Facility to create and maintain users		will allow	
• Role-based user access		will allow	
• Reportorial Requirements		will allow	
• Audit Trail		will allow	

CONDITIONS TESTED	Specification Requirements	EXPECTED RESULT	REMARKS
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IV. Hardware and System Requirements

<ul style="list-style-type: none"> • Hopper <ul style="list-style-type: none"> • Input • Output • Reject tray (optional) • Communication Interface <ul style="list-style-type: none"> • USB • Ethernet TCP-IP Connection (Optional) • Power Requirement <ul style="list-style-type: none"> • 220-250V • Operating System <ul style="list-style-type: none"> • Windows 7 • Higher version 	<p>50 cards 20 cards 10 cards</p> <p>available will allow</p> <p>available</p> <p>will allow will allow</p>	
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Gian Angelo Laxamana
AQSD



Garizalde Casaul
SID

*Note: Confirming
Application System
Specification.*

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DCAMD



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